

## Access to HE Charging Fees 2023/24

Type of Action	Fee
Access to assessment and assignment resources	Free
Attendance at Standardisation (fee for non-attendance)	Free
External Moderation (including First and Final visit)	Free
Remote sampling	Free
Telephone and online support	Free
Adding a new Site to an existing Diploma	£50
Addition of an existing Unit to a Diploma	£100
Addition of a new Unit to a Diploma	£200
Additional External Moderation Final visit, including awards Board	£350
Additional External Moderation visit	£250
Advisory/consultation visit (full day)	£500
Advisory/consultation visit (half day)	£300
Annual Fee	£1000
Approval (First diploma)	£1000
Approval (Subsequent Diplomas)	£500
Bespoke Training – full day (max. 12 delegates)	£500
Bespoke Training – half day (max. 12 delegates)	£300
Centre Approval fee	£350
Late fee (additional to registration fee)	£50

Type of Action	Fee
Late Registration within 5 working days of Awards Boards (additional to registration fee)	£135
Letter of Verification of Award	£50
Non-Attendance at Standardisation	£100
Post Awards Board Amendment with reissued certificate (per amendment)	£100
Post Awards Board Amendments (per amendment)	£50
Recognition of RPL	£50
Re-convened Awards Board	£425
Referrals (per student request)	£50
Reinstating a Diploma at same or different site (within 3 years)	£100
Replacement Certificates	£50
<b>Student details changes:</b>	
Within 26 weeks of registration	£50
Between 26 weeks of registration but prior to Final Awards Board	£75
Post Final Awards Board or certification (may incur further fees should we be required to seek external moderator review)	£100
Student Registration	£135
Unit content modification	£50