



Skills &
Education
Group Access



Access
Recognised by QAA

Access to HE Diploma (Education Professions)

Diploma Guide

Valid From August 2024
Learning Aim Code: 40012840



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Access to HE Diploma Background and Aims

The Access to Higher Education Diploma is a full Level 3 UK qualification. It is regulated by the Quality Assurance Agency for Higher Education (QAA) which licenses Access Validating Agencies (AVAs) to accredit and award the Access to Higher Education Diploma in the UK.

Access to Higher Education Diplomas enable students to acquire the knowledge and skills necessary to progress to higher education. They are key to widening participation from groups traditionally underrepresented at higher education institutions and are therefore aimed particularly, though not exclusively, at adults without traditional qualifications.

The aims of the Access to HE Diploma are to:

- prepare students who are returning to education for progression to Higher Education, further training in a related vocational or occupational area
- help students develop the skills and knowledge they need to achieve on their chosen HE course or career pathway
- familiarise students with the teaching and learning methodologies and assessment strategies found in Higher Education Institutions (HEIs)
- help students to gain confidence in their abilities, to review and monitor their own progress and to become independent students
- develop students' research, planning, analytical and evaluation skills
- enable students to make informed choices about future progression routes

Diploma development

Skills and Education Group Access has worked with curriculum specialists and higher education colleagues to develop the Access to HE Diploma (Education Professions). Every Diploma is validated by the AVA through a robust and rigorous peer panel process which then recommends approval to the AVA's Access to HE Committee. By taking into consideration the views of Further and Higher Education practitioners, the AVA ensures that the Diploma meets all QAA requirements and that it enables students to complete a planned, balanced and coherent programme of study, through which they have been able to acquire a subject knowledge and develop academic skills which are relevant to the intended progression route(s).

LC 50a: This QAA recognised Access to HE Diploma is validated for delivery within the UK by a provider with a main base in the UK (including the Channel Islands and the Isle of Man) only.

LC 50c: Only students with a UK address (including BFO) can be registered for an Access to HE Diploma

Diploma and Credit Specification

The QAA Diploma and Credit Specification states that the Access to HE Diploma is a:

unitised qualification, based on units of assessment which are structured in accordance with the Access to HE unit specification

- credit-based qualification, operated in accordance with the terms of

the Access to HE credit specification

- graded qualification, as determined by the Access to HE Grading Scheme.

About this qualification

AVA Diploma Access to HE Diploma	Main Classification (Sector Subject Area)	Sub- Classification
(Education Professions)	13 - Education and Training	13.1 - Teaching and Lecturing

This Diploma specification is valid from: 01/08/2024

Diploma revalidation date: 31/07/2026

The Access to HE Diploma (Education Professions) provides students with a comprehensive understanding of educational theories, practices, and the broader societal and scientific contexts in which education operates. This course prepares students for Higher Education leading to careers in teaching, educational administration, and related fields. Students will acquire essential knowledge, specific skills, and transferable skills necessary for success in these areas.

A. Key Knowledge:

1. Educational Theory and Practice:

- Understanding of current developments in education, perspectives on education, and teaching and learning strategies.
- Knowledge of safeguarding, equality, diversity, and inclusion in educational settings.
- Insights into child development, early socialisation, and working with children with additional needs.

2. Literature and Language:

- Exploration of language change, original writing, and textual analysis.
- Understanding of various literary forms including poetry, the nineteenth-century novel, modern dramatic texts, and Shakespeare.

3. History and Sociology:

- Knowledge of British and European history, political ideologies, and the welfare state.
- Exploration of sociological approaches to contemporary issues, race and ethnicity in modern societies, and health and illness.

4. Biology and Psychology:

- Understanding of human physiology, communicable diseases, and human reproduction.
- Insights into key aspects of psychology, cognitive psychology, personality theories, and social interaction.

B. Subject-Specific Skills:

1. Teaching and Educational Practices:

- Skills in conducting teaching practice and applying educational theories in real-world settings.
- Competence in developing and reflecting on professional identity.
- Know how to use play in the curriculum and practical strategies for engaging students.

2. Scientific and Analytical Skills:

- Proficiency in practical biology skills, data handling, and statistics.
- Understanding of human physiology and nutrition, and their implications for child development.

3. Literary and Historical Analysis:

- Skills in analysing literary texts and understanding historical contexts.
- Competence in exploring literature, poetry analysis, and examining modern dramatic texts.

C. Transferable Skills:

1. Academic and Research Skills:

- Enhanced academic writing, research skills, and information literacy.
- Development of reading, note-making, and planning and writing assignments.
- Experience in conducting research projects and understanding opportunities in Higher Education.

2. Communication and Organisational Skills:

- Improved communication skills for teaching and presenting ideas.
- Skills in using IT for study, including word processing and other software tools.
- Development of numeracy skills for primary education.

3. Professional and Reflective Skills:

- Understanding of principles of reflection and the ability to apply reflective practice.
- Awareness of safe and ethical use of generative artificial intelligence.
- Skills in managing work experience and applying equal opportunities in educational contexts.

Intended Progression Routes

LC 61a and 61b: Access to HE Diplomas are intended to provide a preparation for study in UK higher education, but the award of a Diploma does not provide guaranteed entry to UK higher education programmes.

The following progression routes were agreed at the point of validation as being appropriate choices for students who achieve the Access to HE Diploma (Education Professions), subject to the course entry requirements and application process.

- Early Childhood Studies
- Primary Education/Early Years with QTS
- Social Work
- Secondary Teaching
- Working with Children and Young Families
- Education Studies
- Learning and Teaching Degrees.

It is essential that providers delivering this Diploma consult receiving HEIs themselves to ensure that suitable and relevant progression opportunities are sound. Evidence of HEI consultation and progression possibilities will be identified in the provider's Programme Submission Document.

Access to HE Diploma provider assessment strategy advice

QAA states that the Access to HE Diploma provides '*HE progression opportunities for adults who, because of social, educational or individual circumstances may have achieved few, if any, prior qualifications*'. They also state that, '*Students who are awarded the Diploma will have completed a planned, balanced and coherent programme of study, through which they have been able to acquire subject knowledge and develop academic skills which are relevant to the intended progression route(s)*'. Therefore all approved providers need to develop diploma assessment strategies which outline what assessment activities the students will undertake, how they will be used and why they have been chosen in order to achieve the learning aims:

1. **What** is the the aim of the diploma assessment strategy?
2. **How** will it be achieved?
3. **Why** has this approach been chosen?

Assessment design:

Access to HE Diplomas should be assessed using innovative and contemporaneous methods, tailored to prepare students studying at Level 3 for study at Higher Education. Assessment design should be holistic, ensuring students can demonstrate attained knowledge, skills and behaviours in and across units and assessments should reflect those likely to be encountered on Higher Education courses in the same field of study. Specific assessment

guidance should be provided for each unit to ensure consistency and fairness across all student achievements.

In addition, providers must ensure that assessment methods are chosen which afford students opportunities to demonstrate the requirements of the three Grading Standards; Knowledge and Understanding, Subject Specific Skills and Transferable Skills.

Assessment design should comply with the requirements of the QAA Grading Scheme (2024) and also be aligned to the principles of assessment: Validity, Authenticity, Reliability, Currency and Sufficiency (VARCS).

LC 50g: Tutor/Assessor qualifications and experience specifically required for delivery and assessment of this diploma:

Generally, and as a minimum, it is expected that provider staff teaching on the Diploma have the required professional competence and skills necessary for the mode(s) of delivery to be used, and the level of subject expertise necessary to teach and assess the units available on the Diploma.

Rules of Combination

Where options are available within a single set of rules of combination, which allow alternative requirements for the achievement of a named Diploma, the alternatives permitted by the options are consistent, in terms of academic challenge and demand, and will require equivalent standards for achievement, whenever and wherever it is delivered.

Access to HE Diploma (Education Professions)	
Credit Value of the Diploma:	60
Students must achieve all the units within the Diploma.	
<p>All Diplomas are 60 credits, irrespective of the place, subject or mode of study. Of the 60 credits 45 must be from graded units concerned with academic subject content, with the remaining 15 credits to be achieved from ungraded units.</p> <p>In addition, all students must study a minimum of ten 3 credit units and at least one 9 or 6 credit unit, which may or may not be graded.</p>	
Students can achieve up to a maximum of 30 credits at Level 3 through credit transfer and the award of credit through the recognition of prior learning.	
<p>Students undertaking any Access to HE Diploma, whatever their mode of study, must be:</p> <ul style="list-style-type: none"> a) registered and certificated for units to a maximum value of 60 credits b) registered for units to the value of 60 credits no later than 84 days from the start date of their Access to HE course, or before the student makes a formal application to a higher education course through UCAS or any other application process, whichever date occurs first. 	

Appendix 1 - Units of Assessment – Access to HE Diploma (Education Professions)

For every unit included in the table, further information is included in the Unit Specifications, including learning outcomes and assessment criteria.

Grading Standards (Applied to all graded units)

1	Knowledge and Understanding of the Subject	KU
2	Subject Specific Skills	SS
3	Transferable Skills	TS

There are no mandatory units. Students must study a minimum of TEN, 3 credit units and at least ONE 6 or 9 credit unit up to a maximum of 30 credits.

Optional Units

Graded Units. Choose 45 credits from:

Unit Title	New Unit ID	New National Code	Level	CV
Cells	YHS818	RH3/3/AA/07G	Three	3
Communicable Diseases	YHS819	RH4/3/AA/19G	Three	3
Practical Biology Skills	YHS851	RH3/3/AA/10G	Three	3
Human Reproduction, Growth and Development	YHT070	RH4/3/AA/05G	Three	3
Nutrition and Digestion	YHS848	RH4/3/AA/09G	Three	3
Equality, Diversity and Inclusion	YHS899	GA1/3/AA/02G	Three	3
Perspectives on Education	YHT119	GA1/3/AA/03G	Three	3
Safeguarding	YHT082	PR2/3/AA/07G	Three	3
Language: Change	YHS903	FN2/3/AA/01G	Three	3
Language: Original Writing	YHS904	FN2/3/AA/02G	Three	3
Language: Textual Analysis	YHS905	FN2/3/AA/03G	Three	3
Literature: Poetry	YHS907	FC3/3/AA/01G	Three	3
Family Law	YHS963	EC7/3/AA/04G	Three	3
Human Rights	YHS964	EC7/3/AA/02G	Three	3
Data Handling	YHS977	RB7/3/AA/05G	Three	3
Political Ideologies	YHS991	EA2/3/AA/01G	Three	3
Child Development	YHS995	PK3/3/AA/03G	Three	3
Child Development Early Socialisation	YHS994	PK3/3/AA/04G	Three	3
Cognitive Psychology	YHS996	PK8/3/AA/01G	Three	3
Counselling Theory	YHS998	PS1/3/AA/02G	Three	3
Intelligence	YHT006	PK1/3/AA/13G	Three	3
Personality Theories	YHT010	PK1/3/AA/14G	Three	3
Perspectives in Psychology	YHT011	PK1/3/AA/01G	Three	3
Social Interaction	YHT016	PK1/3/AA/10G	Three	3

Unit Title	New Unit ID	New National Code	Level	CV
The Welfare State	YHT029	PR2/3/AA/05G	Three	3
Application of Sociological Approaches to Contemporary Issues	YHT034	EE2/3/AA/05G	Three	3
Race and Ethnicity in Modern Societies	YHT046	EE2/3/AA/13G	Three	3
Human Physiology	YHS840	RH4/3/AA/17G	Three	6
Current Developments in Education	YHS897	GA1/3/AA/01G	Three	6
Statistics	YHT118	RB7/3/AA/04G	Three	6
Key Aspects of Psychology	YHT009	PK1/3/AA/04G	Three	6
Sociology: Concepts and Perspectives	YHT035	EE2/3/AA/10G	Three	6
Health and Illness	YHT043	PA1/3/AA/05G	Three	6
Modern Dramatic Text	YHT178	FN2/3/AA/06G	Three	3
Literature: Shakespeare	YHS910	FC4/3/AA/01G	Three	3
Globalisation and Development	YHT042	EE2/3/AA/12G	Three	6
Research Project	YHT048	EE2/3/AA/07G	Three	6
Play in the Curriculum	YHT179	GA1/3/AA/04G	Three	6
Reflection and Professional Identity	YHT180	GA1/3/AA/05G	Three	6
Teaching Practice	YHT181	GB1/3/AA/02G	Three	6
Working with Children with Additional Needs	YHT182	GA1/3/AA/06G	Three	6
Literature: Poetry Analysis	YHS908	FC3/3/AA/04G	Three	6
Literature: The Nineteenth Century Novel	YHS911	FC4/3/AA/02G	Three	6
Literature: The Novel	YHS912	FC3/3/AA/06G	Three	6
British History	YHS950	DB5/3/AA/01G	Three	6
European History	YHS951	DB6/3/AA/03G	Three	6
Teaching and Learning	YHS900	GB1/3/AA/01G	Three	6

Ungraded units. Choose 15 credits from:

Unit Title	New Unit ID	New National Code	Level	CV
Academic Writing Skills	YHT071	HC7/3/AA/01U	Three	3
Communication	YHT172	KB3/3/AA/01U	Three	3
Equal Opportunities	YHT173	GA7/3/AA/01U	Three	3
Literature: Poetry	YHT174	FC3/3/AA/01U	Three	3
Texts and Genres	YHS902	FC4/3/AA/01U	Three	3
Fascism and Communism	YHS952	DB2/3/AA/01U	Three	3
Information Literacy Skills	YHT058	HC7/3/AA/06U	Three	3
Literacy Skills	YHT060	HD3/3/AA/01U	Three	3
Numeracy	YHT061	HD4/3/AA/01U	Three	3
Numeracy Skills for Primary Education	YHT175	HD4/2/AA/02U	Two	3
Presentation Skills	YHT063	HC7/3/AA/09U	Three	3
Reading and Note Making	YHT064	HC7/3/AA/02U	Three	3

Researching and Understanding Opportunities in Higher Education	YHT067	HC7/3/AA/04U	Three	3
Using IT for Study	YHT176	CN1/2/AA/01U	Two	3
Using Word Processing Software	YHT177	CQ1/2/AA/01U	Two	3
Principles of Reflection	YHT167	HB1/3/AA/03U	Three	3
Family	YHT038	EE9/3/AA/01U	Three	3
The Safe and Ethical Use of Generative Artificial Intelligence	YHT073	CK5/3/AA/01U	Three	3
Higher Education Toolkit	YHT057	HC7/3/AA/10U	Three	6
Work Experience	YHT183	HB1/3/AA/04U	Three	6

Inclusion and Exclusion Rules of Combination

Barred Unit 1	ID 1	CV	Barred Unit 2	ID 2	CV
Language: Textual Analysis	FN2/3/AA/03G	3	Texts and Genres	FC4/3/AA/01U	3
Key Aspects of Psychology	PK1/3/AA/04G	6	Perspectives in Psychology	PK1/3/AA/01G	3
Higher Education Toolkit	HC7/3/AA/10U	6	Presentation Skills	HC7/3/AA/09U	3
Literature: Poetry	FC3/3/AA/01G	3	Poetry Analysis	FC3/3/AA/04G	6
Literature: Poetry	FC3/3/AA/01G	3	Literature: Poetry	FC3/3/AA/01U	3
Literature: Poetry	FC3/3/AA/01U	3	Poetry Analysis	FC3/3/AA/04G	6