



Skills &
Education
Group Access



Access
Recognised by QAA

Access to HE Diploma (Social Work)

Diploma Guide

Valid From August 2024
Learning Aim Code: 40011963



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Table of Contents

Access to HE Diploma Background and Aims	3
Diploma development.....	3
Diploma and Credit Specification	4
About this qualification	4
Intended Progression Routes.....	6
Access to HE Diploma provider assessment strategy advice	7
Rules of Combination.....	8
Appendix 1 - Units of Assessment – Access to HE Diploma (Social Work).....	9
Grading Standards (<i>Applied to all graded units</i>)	9
Inclusion and Exclusion rules of combination.....	10

Access to HE Diploma Background and Aims

The Access to Higher Education Diploma is a full Level 3 UK qualification. It is regulated by the Quality Assurance Agency for Higher Education (QAA) which licenses Access Validating Agencies (AVAs) to accredit and award the Access to Higher Education Diploma in the UK.

Access to Higher Education Diplomas enable students to acquire the knowledge and skills necessary to progress to higher education. They are key to widening participation from groups traditionally underrepresented at higher education institutions and are therefore aimed particularly, though not exclusively, at adults without traditional qualifications.

The aims of the Access to HE Diploma are to:

- prepare students who are returning to education for progression to Higher Education, further training in a related vocational or occupational area
- help students develop the skills and knowledge they need to achieve on their chosen HE course or career pathway
- familiarise students with the teaching and learning methodologies and assessment strategies found in Higher Education Institutions (HEIs)
- help students to gain confidence in their abilities, to review and monitor their own progress and to become independent students
- develop students' research, planning, analytical and evaluation skills
- enable students to make informed choices about future progression routes

Diploma development

Skills and Education Group Access has worked with curriculum specialists and higher education colleagues to develop the Access to HE Diploma (Social Work). Every Diploma is validated by the AVA through a robust and rigorous peer panel process which then recommends approval to the AVA's Access to HE Committee. By taking into consideration the views of Further and Higher Education practitioners, the AVA ensures that the Diploma meets all QAA requirements and that it enables students to complete a planned, balanced and coherent programme of study, through which they have been able to acquire a subject knowledge and develop academic skills which are relevant to the intended progression route(s).

LC 50a: This QAA recognised Access to HE Diploma is validated for delivery within the UK by a provider with a main base in the UK (including the Channel Islands and the Isle of Man) only.

LC 50c: Only students with a UK address (including BFO) can be registered for an Access to HE Diploma

Diploma and Credit Specification

The QAA Diploma and Credit Specification states that the Access to HE Diploma is a:

unitised qualification, based on units of assessment which are structured in accordance with the Access to HE unit specification

- credit-based qualification, operated in accordance with the terms of the Access to HE credit specification
- graded qualification, as determined by the Access to HE Grading Scheme.

About this qualification

AVA Diploma Access to HE Diploma	Main Classification (Sector Subject Area)	Sub- Classification
(Social Work)	11.0 Social Sciences	11.2 Sociology and Social Policy

This Diploma specification is valid from: 01/08/2024

Diploma revalidation date: 31/07/2025

The Access to HE Diploma (Social Work) provides students with a comprehensive understanding of social work and its various components. This course is designed to prepare students for higher education and careers in social work and related fields. Students will acquire key knowledge, subject-specific skills, and transferable skills essential for success in these areas.

A. Key Knowledge:

1. Social Services and Social Work:

- Understanding the role and function of the social services and the responsibilities of a social worker.
- Knowledge of family law, welfare state, and welfare legislation.
- Insight into safeguarding and the social care provisions available.

2. Psychology and Sociology:

- Understanding child development, developmental psychology, and cognitive psychology.
- Knowledge of abnormality, psychological disorders, and key aspects of psychology.
- Insight into social inequality, responding to prejudice and discrimination, and poverty in contemporary Britain.

3. Social Issues and Welfare:

- Understanding the concepts and perspectives on family and society.
- Knowledge of crime and society, and the application of sociological approaches to contemporary issues.
- Insight into values, diversity, and rights in the context of social work.

B. Subject-Specific Skills:

1. Social Work Practices:

- Understand the skills required in practical counselling and helping, understanding the responsibilities of a social worker.
- Ability to apply welfare legislation and social care provisions to scenarios.
- Ability to analyse and respond to social inequality and prejudice.

2. Psychological and Sociological Application:

- Understanding cognitive psychology, behaviour and the brain, and behaviour and drugs.
- Skills in identifying and addressing psychological disorders and developmental issues.
- Competence in using sociological approaches to address contemporary social issues.

3. Professional and Ethical Understanding:

- Knowledge of the safe and ethical use of generative artificial intelligence in social work.
- Understanding the importance of values, diversity, and rights in social work.
- Know the skills required in maintaining professionalism and ethical standards in practice.

C. Transferable Skills:

1. Research and Academic Skills:

- Development of strong research skills and the ability to organise and evaluate studies.
- Proficiency in academic writing, reading, and note-making.
- Understanding of opportunities and tools for success in higher education, including the higher education toolkit.

2. Communication and Professional Skills:

- Improved presentation skills, information literacy skills, and interview skills.
- Development of reflective practice to continuously improve personal and professional development.
- Develop skills required to work collaboratively in diverse and inclusive environments.

3. Critical Thinking and Technological Proficiency:

- Enhanced ability to critically analyse social issues and develop reasoned arguments.
- Skills in the use of information and communication technology for research and practice.
- Understanding of numeracy and its application in social work contexts.

Intended Progression Routes

LC 61a and 61b: Access to HE Diplomas are intended to provide a preparation for study in UK higher education, but the award of a Diploma does not provide guaranteed entry to UK higher education programmes.

The following progression routes were agreed at the point of validation as being appropriate choices for students who achieve the Access to HE Diploma (Social Work), subject to the course entry requirements and application process.

- BA (Hons) Social Work
- BA (Hons) Youth Work
- BA (Hons) Social Policy.

It is essential that providers delivering this Diploma consult receiving HEIs themselves to ensure that suitable and relevant progression opportunities are sound. Evidence of HEI consultation and progression possibilities will be identified in the provider's Programme Submission Document.

Access to HE Diploma provider assessment strategy advice

QAA states that the Access to HE Diploma provides '*HE progression opportunities for adults who, because of social, educational or individual circumstances may have achieved few, if any, prior qualifications*'. They also state that, '*Students who are awarded the Diploma will have completed a planned, balanced and coherent programme of study, through which they have been able to acquire subject knowledge and develop academic skills which are relevant to the intended progression route(s)*'. Therefore all approved providers need to develop diploma assessment strategies which outline what assessment activities the students will undertake, how they will be used and why they have been chosen in order to achieve the learning aims:

1. **What** is the the aim of the diploma assessment strategy?
2. **How** will it be achieved?
3. **Why** has this approach been chosen?

Assessment design:

Access to HE Diplomas should be assessed using innovative and contemporaneous methods, tailored to prepare students studying at Level 3 for study at Higher Education. Assessment design should be holistic, ensuring students can demonstrate attained knowledge, skills and behaviours in and across units and assessments should reflect those likely to be encountered on Higher Education courses in the same field of study. Specific assessment guidance should be provided for each unit to ensure consistency and fairness across all student achievements.

In addition, providers must ensure that assessment methods are chosen which afford students opportunities to demonstrate the requirements of the three Grading Standards; Knowledge and Understanding, Subject Specific Skills and Transferable Skills.

Assessment design should comply with the requirements of the QAA Grading Scheme (2024) and also be aligned to the principles of assessment: Validity, Authenticity, Reliability, Currency and Sufficiency (VARCS).

LC 50g: Tutor/Assessor qualifications and experience specifically required for delivery and assessment of this diploma:

Generally, and as a minimum, it is expected that provider staff teaching on the Diploma have the required professional competence and skills necessary for the mode(s) of delivery to be used, and the level of subject expertise necessary to teach and assess the units available on the Diploma.

Rules of Combination

Where options are available within a single set of rules of combination, which allow alternative requirements for the achievement of a named Diploma, the alternatives permitted by the options are consistent, in terms of academic challenge and demand, and will require equivalent standards for achievement, whenever and wherever it is delivered.

Access to HE Diploma (Social Work)	
Credit Value of the Diploma:	60
Students must achieve all the units within the Diploma.	
<p>All Diplomas are 60 credits, irrespective of the place, subject or mode of study. Of the 60 credits 45 must be from graded units concerned with academic subject content, with the remaining 15 credits to be achieved from ungraded units.</p> <p>In addition, all students must study a minimum of ten 3 credit units and at least one 9 or 6 credit unit, which may or may not be graded.</p>	
Students can achieve up to a maximum of 30 credits at Level 3 through credit transfer and the award of credit through the recognition of prior learning.	
<p>Students undertaking any Access to HE Diploma, whatever their mode of study, must be:</p> <ul style="list-style-type: none"> a) registered and certificated for units to a maximum value of 60 credits b) registered for units to the value of 60 credits no later than 84 days from the start date of their Access to HE course, or before the student makes a formal application to a higher education course through UCAS or any other application process, whichever date occurs first. 	

Appendix 1 - Units of Assessment – Access to HE Diploma (Social Work)

For every unit included in the table, further information is included in the Unit Specifications, including learning outcomes and assessment criteria.

Grading Standards (Applied to all graded units)

1	Knowledge and Understanding of the Subject	KU
2	Subject Specific Skills	SS
3	Transferable Skills	TS

Students must study a minimum of TEN, 3 credit units and at least ONE 6 or 9 credit unit up to a maximum of 30 credits.

Mandatory Units (6 credits). Please select one of the following units.

Unit Title	New Unit ID	New National Code	Level	CV
The Role and Function of the Social Services	YHT027	PR1/3/AA/03G	Three	6
The Role and Responsibilities of a Social Worker	YHT028	PR1/3/AA/02G	Three	6

**Optional Units
Graded Units. Choose 39 credits from:**

Unit Title	New Unit ID	New National Code	Level	CV
Family Law	YHS963	EC7/3/AA/04G	Three	3
Child Development	YHS995	PK3/3/AA/03G	Three	3
Safeguarding	YHT082	PR2/3/AA/07G	Three	3
The Welfare State	YHT029	PR2/3/AA/05G	Three	3
Application of Sociological Approaches to Contemporary Issues	YHT034	EE2/3/AA/05G	Three	3
Family	YHT041	EE9/3/AA/01G	Three	3
Cognitive Psychology	YHS996	PK8/3/AA/01G	Three	3
Biopsychology: Behaviour and the Brain	YHT076	PK1/3/AA/02G	Three	3
Social Care Provisions	YHT163	PR1/3/AA/04G	Three	3
Biopsychology: Behaviour and Drugs	YHT078	PK1/3/AA/06G	Three	3
Social Inequality	YHT049	PR2/3/AA/06G	Three	3
Responding to Prejudice and Discrimination	YHT162	EE2/3/AA/20G	Three	3
Defining Abnormality and Understanding Psychological Disorders	YHS999	PK1/3/AA/12G	Three	6
Developmental Psychology	YHT000	PK3/3/AA/02G	Three	6
Key Aspects of Psychology	YHT009	PK1/3/AA/04G	Three	6
Practical Counselling and Helping Skills	YHT012	PS1/3/AA/01G	Three	6
Poverty in Contemporary Britain	YHT024	PR2/3/AA/01G	Three	6
The Role and Function of the Social Services	YHT027	PR1/3/AA/03G	Three	6
Understanding the Welfare State	YHT030	PR2/3/AA/03G	Three	6
Values, Diversity and Rights	YHT031	PR2/3/AA/04G	Three	6

Welfare Legislation	YHT033	EC7/3/AA/05G	Three	6
Sociology: Concepts and Perspectives	YHT035	EE2/3/AA/10G	Three	6

Ungraded units. Choose 15 credits from:

Unit Title	New Unit ID	New National Code	Level	CV
Higher Education Toolkit	YHT057	HC7/3/AA/10U	Three	6
Information Literacy Skills	YHT058	HC7/3/AA/06U	Three	3
Interview Skills and Group Presentations	YHT059	HB1/3/AA/02U	Three	3
Organisation and Evaluation of Study	YHT062	HC7/3/AA/07U	Three	3
Presentation Skills	YHT063	HC7/3/AA/09U	Three	3
Reading and Note Making	YHT064	HC7/3/AA/02U	Three	3
Reflective Practice	YHT072	HC7/3/AA/03U	Three	3
Research Skills	YHT065	HC7/3/AA/08U	Three	3
Researching and Understanding Opportunities in Higher Education	YHT067	HC7/3/AA/04U	Three	3
Use of Information and Communication Technology	YHT068	CN1/3/AA/01U	Three	3
Academic Writing Skills	YHT071	HC7/3/AA/01U	Three	3
The Safe and Ethical Use of Generative Artificial Intelligence	YHT073	CK5/3/AA/01U	Three	3
Perspectives in Psychology	YHT002	PK1/3/AA/01U	Three	3
Crime and Society	YHT120	EE2/3/AA/04U	Three	6

Inclusion and Exclusion rules of combination

Barred Unit 1	ID 1	CV	Barred Unit 2	ID2	CV
Developmental Psychology	PK3/3/AA/02G	6	Child Development	PK3/3/AA/03G	3
Key Aspects of Psychology	PK1/3/AA/04G	6	Perspectives in Psychology	PK1/3/AA/01U	3
The Welfare State	PR2/3/AA/05G	3	Understanding the Welfare State	PR2/3/AA/03G	6
Higher Education Toolkit	HC7/3/AA/10U	6	Interview Skills and Group Presentations	HB1/3/AA/02U	3
Higher Education Toolkit	HC7/3/AA/10U	6	Presentation Skills	HC7/3/AA/09U	3