

Our Access to HE Fees – 2024/25

This document outlines our fees for the 2024-25 academic year effective from 1 September 2024.

For further advice please contact Centre Support on 0115 854 1620 or email accesstohe@skillsedugroup.co.uk

Annual Fees	
Annual AVA Centre Fee Note: This will be invoiced in August 2024	£1000

Centre Recognition / Diploma Approval Fees	
Centre Recognition application fee	£350
Centre Recognition approval fee (includes all diplomas centres have applied to run)	£650
Approval to deliver additional Access to HE Diplomas (per diploma)	£200
Approval to deliver an existing diploma via Pearl (per diploma)	£200
Adding a new Site to an existing diploma	£50
Reinstating a diploma at same or different site (within 3 years)	£100

Student Registration Fees	
Student registration fee, to cover registration and certification (for period of 3 years) Students must be registered on diplomas within 42 days of the start of the course and on units within 84 days of the start of the course (the date students start to study diploma units)	£145
Late registration fee after 42 days, in addition to the student registration fee	£50
Late registration fee within 5 working days before the Final Awards Board, in addition to the student registration fee	£145

Administration

Amendment to student registration details:	
Changes to student details e.g. name	£50
Changes to unit registration within 26 weeks of the start of the course	£50
Changes to unit registration after 26 weeks of the start of the course require additional approval and report to the Access to HE Committee	£75
The correction of incorrectly claimed awards, including re-issue of certificate	£100
Replacement Certificates	£50
Letter of Verification of Award	£50

Quality Assurance Fees

Centre Moderator Annual Review Meeting, Initial Moderation, Final Moderation and Final Awards Board	FREE
Additional Centre Moderator and/or Moderation visit	£350
Re-convened Final Awards Board	£400
Advisory/consultation visit (half day)	£300
Advisory/consultation visit (full day)	£500
Application for Credit Transfer, per application	£50
Application for Recognition of Prior Learning, per application	£50
Application for a Referral, per student application	£50

Centre Training, Resources Support and Development

Assessment and quality assurance guidance and resources	FREE
Attendance at all Centre CPD and briefing sessions	FREE
Attendance at annual standardisation events	FREE

(It is mandatory for centres to be represented at the standardisation events for each diploma the centre is delivering in that year)	
Bespoke Training – full day (max. 15 delegates) Bespoke Training – half day (max. 15 delegates)	£500 £300
Non-attendance at Standardisation	£100
Non-attendance at another centre CPD or briefing session where a place has been booked and not cancelled within 2 working days of the event	£50

Diploma development	
Addition of existing units to a diploma (a diploma modification)	£100
Addition of existing units to a diploma after 30 th June. This will only be considered in extenuating circumstances, and on a case-by-case basis	£200
Addition of new units to a diploma	£200 per unit
Addition of a new unit to a diploma after 30 th June. This will only be considered in extenuating circumstances, and on a case-by-case basis	£300 per unit